

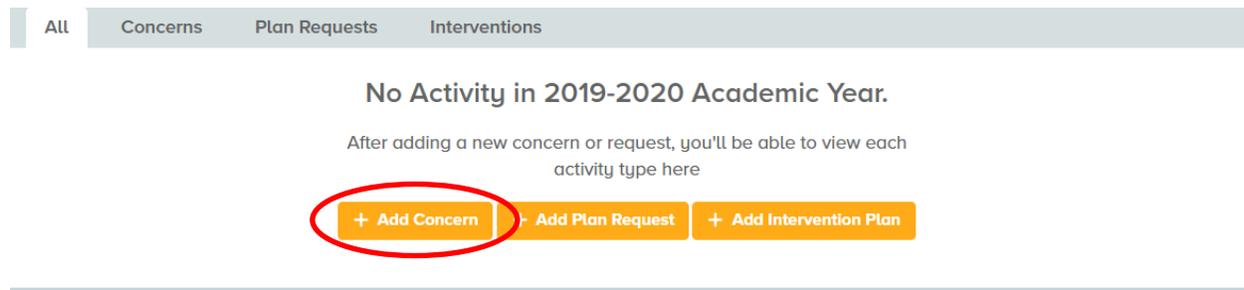
Protected User Access

When a user with protected access creates a new intervention record: concern, plan request, or intervention plan; the record is marked as protected **by default**, thus requiring the user to change it to unprotected if they are entering a record that does not require confidentiality.

Example: Creating a Concern

You may access the Concern section by

- 1) **logging** into Clarity
- 2) Hovering over the **Outcomes** tab and selecting **Intervention**
- 3) These buttons will show up, where you then click on **+Add Concern**



- 4) **Type** the students name in and then you will **choose** which category the concern falls under
- 5) **Log** the duration of the concern
- 6) **Select** the Tier 1 differentiation strategy that you attempted before creating the concern
- 7) **Log** any communication or contact that you had with a parent or guardian.
- 8) **Type** in what success looks like for this situation in the What Does Success Look Like section

Basic Information

SCHOOL

A Maceo Walker Middle School

ACADEMIC YEAR

x 2019-2020

5 STUDENT NAME

Type to search across students

5 CONCERN CATEGORY

The category closest matching this Concern is ...

6 PERCEIVED DURATION OF CONCERN

The duration appears to be ...

7 TIER 1 DIFFERENTIATION STRATEGIES ATTEMPTED

I have already attempted one or more of the following strategies ...

OTHER ATTEMPTED STRATEGIES *Optional*

I have attempted other strategies, apart from those listed above

9 WHAT DOES SUCCESS LOOK LIKE?

Provide details of why the concern or request is needed and the outcomes to be achieved.

8 Contact with Parent / Guardian

DATE

MM/DD/YYYY

METHOD

Select contact method

CONTACT NOTES

Provide any additional details related to this parent / guardian contact here. (e.g. Parent requested more study resources...)

+ Add Additional Contact

10) **Scroll** to the bottom and click submit. The concern is then logged into the system and can be updated at any time in the future with more information.

For those that have access, you will have the “Protected” check box underneath the Academic Year input section as displayed in the visual below.

New Concern

Basic Information

SCHOOL

Amukta Elementary

ACADEMIC YEAR

x 2020-2021

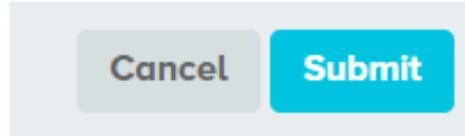
Protected

STUDENT NAME

Type to search across students

Users who do NOT have protected access will not see protected intervention records in the School Activity Log, Student Profile Activity Log, or downloaded reports (including the data exports).

Scroll down and click the Submit button



Protected Access:

Activity Log

ALL Concerns Plan Requests **Interventions**

Search by student Total Interventions: 3 Download CSV Add Intervention Plan

STUDENT NAME	LAST UPDATED	CATEGORY	SERVICE	STATUS	SESSION COUNT	LAST SESSION
Sari Schmidt	Jul 30, 2020 NonProtected Tester	Academics 2019/2020 Schoo...	Read 180	Actively Receiving Services	0	N/A
Sari Schmidt	Jul 30, 2020 Protected Tester	Attendance 2019/2020 Schoo...	Attendance Intervention Specialist	Actively Receiving Services	0	N/A
Penny Hane	Jul 23, 2020 Maren Botz-Zapp	Academics 2019/2020 Schoo...	After School Support	Services Have Not Started Yet	1	Jul 23, 2020

Sari Schmidt ID: bb6a76ca-6b88-48d5-8

Intervention Notes

ACADEMIC YEAR: 2020-2021

Activity Log

Total: 4 Download Activity

CATEGORY	PHASE	LAST UPDATED
Academics 2019/2020 School Year	★ Intervention Plan In Progress	Jul 30, 2020
Attendance 2019/2020 School Year	★ Intervention Plan In Progress	Jul 30, 2020
Attendance 2019/2020 School Year	! Plan Request Approved	Jul 30, 2020
Attendance 2019/2020 School Year	♥ Concern Approved	Jul 30, 2020 Protected Tester

Non Protected Access:

Activity Log

ALL Concerns Plan Requests **Interventions**

Search by student Total Interventions: 2 [Download CSV](#) [+ Add Intervention Plan](#)

STUDENT NAME	LAST UPDATED	CATEGORY	SERVICE	STATUS	SESSION COUNT	LAST SESSION
Sari Schmidt	Jul 30, 2020 NonProtected Teste	Academics 2019/2020 Schoo...	Read 180	Actively Receiving Services	0	N/A
Penny Hane	Jul 23, 2020 Maren Botz-Zapp	Academics 2019/2020 Schoo...	After School Support	Services Have Not Started Yet	1	Jul 23, 2020

Sari Schmidt ID: bb6a76ca-6b88-48d5-8

[Intervention](#) [Notes](#)

ACADEMIC YEAR: 2020-2021
Activity Log

Total: 1 [Download](#) [+ Activity](#)

CATEGORY	PHASE	LAST UPDATED
Academics 2019/2020 School Year	★ Intervention Plan In Progress	Jul 30, 2020

NOTE: Protected records are only flagged within the report. There is no indication that the record is protected in the Activity Log list.

Plan Information [Edit](#)

SCHOOL
Amukta Elementary

ACADEMIC YEAR
2020-2021

PARTICIPATING STUDENTS 1 Total
Sari Schmidt 7199

STATUS
In Progress

Protected 

**** All data found within this walkthrough was created with sample data**